**Town of Dutton Council Meeting Minutes**

**Monday, March 6, 2023**

11 Main W, Dutton MT 59433

**Call to Order**

Mayor Fleshman called the regular monthly meeting of March 6, 2023, to order at 7:00 pm.

**Present**

Mayor Susan Fleshman, Jeremiah Kjensmo-Town Clerk. **Town** **Council:** Pete Klein, Pat Bayala, Candace Ellsworth and Bob Dauwalder. **Public in attendance**: Donna Chippewa, Dan Schuler.

**Public Comment**

Dan Schuler asked who was in charge of placing stop signs in Town and was wondering if maybe a couple of them could be switched to yield signs. He was told that they were where they are at for safety reasons pertaining to the school bus route and MDT highway being Main St.

**February 6, 2023, Public Hearing Minutes on Water and Sewer Rate Increases**

The Mayor asked for questions or comments on the Hearing minutes. Hearing none, Councilwoman Ellsworth moved to accept the minutes as presented, the motion was seconded by Councilman Klein. Motion passed unanimously.

**February 6, 2023, Town Council Meeting Minutes**

Mayor Fleshman presented last month’s Council meeting minutes and asked if there were any questions or anything that needed to be added or changed. There were none. Councilwoman Bayala made a motion to accept the February 6, 2023, minutes. Councilman Klein seconded the motion. Motion passed unanimously.

**Dan Schuler Fun Day Donation**

Dan Schuler came on behalf of the Fun Day committee to present a check for $15,000 to support the Dutton swimming pool fund. He spoke briefly about the urgent need for volunteers. He said that all the old guard that has done everything every year for so long have started to age out of the event planning and setup and that there just wasn’t much interest from the younger generation when It comes to civic activities in general.

**Current Bills**

Mayor Fleshman briefly ran through the bills and asked the Council if anyone had any questions or needed further clarification on anything, there were no questions. Councilman Klein made a motion to pay the bills and those yet to come in, second by councilwoman Bayala. Motion carried unanimously.

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| **Date** | **Num** | **Name** | **Memo** | **Original Amount** |
| **03/02/2023** | **EFT** | **QuickBooks Payroll Service** | **Created by Payroll Service on 03/01/2023** | **504.20** |
| **02/21/2023** | **EFT** | **Intuit** |  | **509.00** |
| **02/15/2023** | **18551** | **Gouchenour, Evan B.** | **Payroll** | **1,211.30** |
| **02/15/2023** | **18552** | **Kjensmo, Jeremiah L.** | **Payroll** | **1,868.11** |
| **02/15/2023** | **18553** | **Wallace, Sayde M** | **Payroll** | **1,164.46** |
| **02/16/2023** | **18554** | **First Call Computer Solutions, Inc.** | **microsoft government subscription** | **65.29** |
| **02/16/2023** | **18555** | **Great Falls Ace** | **repair supplies chlorine vault** | **36.11** |
| **02/16/2023** | **18556** | **Lumen** | **Services** | **745.31** |
| **02/16/2023** | **18557** | **MMCT&FOA** | **20222023 Membership Dues** | **100.00** |
| **02/16/2023** | **18558** | **MMIA** | **Employee paid insurance** | **148.65** |
| **02/16/2023** | **18559** | **Mountain View Coop** | **supplies/propane** | **391.05** |
| **02/16/2023** | **18560** | **MT Rural Water Systems** | **Membership dues 2023** | **300.00** |
| **02/16/2023** | **18561** | **North 40** | **supplies** | **62.99** |
| **02/17/2023** | **18564** | **Evan Gouchenour** | **Mileage while Town vehicle out for repair. 9 miles @ .655** | **64.85** |
| **02/21/2023** | **18565** | **DEQ** | **Sewer discharge permit annual fee** | **637.50** |
| **02/21/2023** | **18566** | **Northwestern Energy** |  | **2,465.21** |
| **02/27/2023** | **18567** | **ClerkBooks, Inc.** | **Training and support hours** | **3,000.00** |
| **02/27/2023** | **18568** | **Great West Engineering** | **Grant Writing\Speak at Council Meeting** | **2,159.45** |
| **02/27/2023** | **18569** | **Northwest Pipe Fitting** | **Water meter repair parts** | **58.10** |
| **02/28/2023** | **18570** | **Dauwalder, Robert M.** | **Payroll** | **275.05** |
| **02/28/2023** | **18571** | **Fleshman, Susan J.** | **Payroll** | **610.45** |
| **02/28/2023** | **18572** | **Klein, Frank P.** | **Payroll** | **275.05** |
| **03/01/2023** | **18573** | **Gouchenour, Evan B.** | **Payroll** | **969.41** |
| **03/01/2023** | **18575** | **Wallace, Sayde M** | **Payroll** | **944.48** |
| **03/01/2023** | **18574** | **Kjensmo, Jeremiah L.** | **Payroll** | **1,581.73** |
| **03/02/2023** | **18577** | **Century Link** | **Multiple Accounts for the Town of Dutton, MT** | **319.31** |
| **03/02/2023** | **18578** | **Energy Lab** | **Water testing** | **1,111.00** |
| **03/02/2023** | **18579** | **Verizon Wireless** |  | **80.02** |
| **03/08/2023** | **18580** | **Dutton Drive In** | **Meals** | **66.00** |
| **03/08/2023** | **18581** | **First Call Computer Solutions, Inc.** | **Professional services setting up .gov email & website migration** | **617.49** |
| **03/08/2023** | **18582** | **Great Falls Ace** | **supplies** | **326.16** |
| **03/08/2023** | **18583** | **Mountain View Coop** | **supplies/fuel** | **451.78** |
| **03/08/2023** | **18584** | **US Bank** |  | **2,614.67** |

**Financial Review**

The Town Clerk Jeremiah Kjensmo informed the Council that there would be no need to pass the BaRSAA resolution that we had on the agenda due to an email he received from the State asking everyone to hold off on submitting for funding right away because it is looking like the legislature is going to change the way it is distributed and there will be no need moving forward for resolutions or reporting every year, if passed it would just be disbursed as part of the normal monthly gas tax payment and that one lump sum to clear the fund at the State level so they can move forward implementing the new method.

**Mayors Report**

Mayor Fleshman started off the Mayors report by asking Councilwoman Ellsworth and Councilman Klein if they attended the elected officials training in Fairfield presented by Dan Clark from Local Government Services. Councilman Klein said he did not attend, and Councilwoman Ellsworth attended remotely. Mayor Fleshman asked Councilwoman Ellsworth for an update on the Teton County Planning board. It is going slowly but they are making progress on the County growth policy, and they have been developing a survey to help them prioritize their efforts.

**Set Next Meeting**

Mayor Fleshman set the next meeting for Monday April 3rd, 2023.

**Adjourn**

Meeting adjourned at 8:15 pm

