**Town of Dutton Council Meeting Minutes**

**Monday, July 10, 2023**

11 Main W, Dutton MT 59433

**Call to Order**

Mayor Fleshman called the regular monthly meeting of July 10, 2023, to order at 7:02 pm.

**Present**

Susan Fleshman, Jeremiah Kjensmo, Sayde Wallace, Bob Dauwalder, Pat Bayala, Candace Ellsworth, and Pete Klein. **Public in attendance**: Donna Chippewa, Candice Kelly, and Collette Wilson

**Public Comment**

There were no public comments after introductions.

**June 5, 2023, Town Council Meeting Minutes**

Mayor Fleshman presented the June 2023 Council meeting minutes to the Council. She asked if there were any questions, or if there were any corrections. There were none. Councilwoman Ellsworth made a motion to accept the minutes as presented. Councilman Klein seconded the motion. Motion passed unanimously.

**Current Bills**

Mayor Fleshman started by explaining that the ATP and Rec Supply bills are for the Pool, as well as the Mountain View Co-Op bill for the propane. Chemical MT is for the Towns water chemicals. The Mayor asked for any questions; hearing none she asked for a motion to pay the bills that have come in and those yet to come. Councilman Klein moved, Councilwoman Bayala seconded the motion, and it passed unanimously.

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| **Date** | **Num** | **Name** | **Memo** | **Amount** |
|  |  |  |  |  |
| **06/20/2023** | **ach** | **QuickBooks Payroll Service Pool** | **Created by Payroll Service on 06/16/2023** | **531.51** |
| **06/30/2023** | **ach** |  | **Service Charge** | **30.00** |
| **07/06/2023** | **ach** | **QuickBooks Payroll Service Pool** | **Created by Payroll Service on 07/05/2023** | **1,822.89** |
| **07/07/2023** | **ach** | **QuickBooks Payroll Service Council** | **Created by Payroll Service on 07/06/2023** | **530.10** |
| **06/15/2023** | **18707** | **Gouchenour, Evan B.** |  | **1,242.80** |
| **06/15/2023** | **18708** | **Kjensmo, Jeremiah L.** |  | **1,346.51** |
| **06/15/2023** | **18709** | **Wallace, Sayde M** |  | **1,148.77** |
| **06/15/2023** | **18710** | **Equity Management, Inc.** | **Garnishment DV22028** | **491.63** |
| **06/16/2023** | **18711** | **Baringer, Kimberly** |  | **388.41** |
| **06/16/2023** | **18712** | **Feldmann, Sarah M.** |  | **469.52** |
| **06/16/2023** | **18713** | **Harrell, Laurlynn N** |  | **323.15** |
| **06/16/2023** | **18714** | **Sealey, Chloe B** |  | **104.20** |
| **06/26/2023** | **18715** | **MMIA** | **Employee paid insurance** | **148.65** |
| **06/26/2023** | **18716** | **Northwestern Energy** |  | **2,502.59** |
| **06/26/2023** | **18717** | **UFI Sanitation** | **Portable rent** | **114.00** |
| **06/26/2023** | **18718** | **Advanced Technology Products Inc.** |  | **332.85** |
| **06/26/2023** | **18719** | **Local Government Services** | **afr "late" fee** | **110.00** |
| **06/28/2023** | **18720** | **Century Link** | **Multiple Accounts for the Town of Dutton, MT** | **671.90** |
| **06/28/2023** | **18721** | **Kenneth Olson** | **response to auditor** | **200.00** |
| **06/29/2023** | **18723** | **Gouchenour, Evan B.** |  | **1,253.37** |
| **06/29/2023** | **18724** | **Kjensmo, Jeremiah L.** |  | **1,365.07** |
| **06/29/2023** | **18725** | **Wallace, Sayde M** |  | **1,148.77** |
| **06/29/2023** | **18726** | **Equity Management, Inc.** | **garnishment DV22028** | **485.82** |
| **06/22/2023** | **18727** | **Strom & Associates, PC** | **Audit** | **5,520.00** |
| **07/05/2023** | **18732** | **Feldmann, Sarah M.** |  | **699.02** |
| **07/05/2023** | **18733** | **Sealey, Chloe B** |  | **636.62** |
| **07/05/2023** | **18734** | **Baringer, Kimberly** |  | **870.29** |
| **07/05/2023** | **18735** | **Williamson Fencing Inc** | **Fence repair** | **1,167.00** |
| **07/06/2023** | **18739** | **Dauwalder, Robert M.** |  | **275.05** |
| **07/06/2023** | **18740** | **Fleshman, Susan J.** |  | **610.45** |
| **07/06/2023** | **18741** | **Klein, Frank P.** |  | **275.05** |
| **07/10/2023** | **18742** | **Advanced Technology Products Inc.** | **Pool Supplies** | **124.00** |
| **07/10/2023** | **18743** | **Chemical Montana Company** | **Water Chemicals** | **3,542.30** |
| **07/10/2023** | **18744** | **Dutton Drive In** | **Meals** | **164.00** |
| **07/10/2023** | **18745** | **Frontline Ag** | **Supplies** | **132.00** |
| **07/10/2023** | **18746** | **Great Falls Ace** | **Pool and Park supplies** | **426.59** |
| **07/10/2023** | **18747** | **MMCT&FOA** | **Membership Dues** | **100.00** |
| **07/10/2023** | **18748** | **Mountain View Coop** | **Supplies** | **1,900.62** |
| **07/10/2023** | **18749** | **Northwestern Energy** |  | **225.39** |
| **07/10/2023** | **18750** | **Recreation Supply co** | **Pool supplies** | **263.93** |
| **07/10/2023** | **18751** | **US Bank** |  | **2,415.76** |
| **07/10/2023** | **18763** | **Advanced Technology Products Inc.** | **Pool Supplies** | **853.93** |
| **07/13/2023** | **18764** | **Gouchenour, Evan B.** |  | **1,309.92** |
| **07/13/2023** | **18765** | **Kjensmo, Jeremiah L.** |  | **1,455.19** |
| **07/13/2023** | **18766** | **Wallace, Sayde M** |  | **1,133.18** |

**Financial Update/Audit Update**

The auditors have come and gone; we are now waiting for the written report from them. Jeremiah told the Council when they left there were two findings, and we are hoping there are no more after they get done. The first finding was about exceeding budgetary authority because we did not get a budget amendment done for the year 2022. The second finding was for a cash rec error that has been there since we moved over to Clerk Books/Quick Books. While they were here the Auditors helped us complete the capitol assets list that has been a finding for a long time. J.P. from Strom & Associates told Susan that this year they received more information ahead of the audit than they ever had before and that made it easier for them to prepare.

Jeremiah then informed the Council that we no longer have to apply for BARSAA funds as they are closing out that program and doing large disbursements this year. With this influx of money to the roads and streets fund we would like to fix some of the streets, the bus route, pool street, bank street and the post office street.

**S. Baker Construction Application**

The Mayor went over the construction application for some fence, a porch/deck, and greenhouse. There is no hurry as he will just work on it as time and money allows. Mayor Fleshman asked for any concerns or questions hearing none Councilman Klein moved to approve the application. Councilwoman Bayala seconded the motion, it passed unanimously.

**Wallis Construction Application**

After a brief discussion about the new storage shed, cancelling the original chicken coop, and the materials that would be used to build the storage shed Councilman Klein moved to accept the application. Councilwoman Bayala seconded the motion.

**Pickup Bid**

Justin H. put in a bid of $500 for the old Town pickup. Mayor Fleshman asked the Council if they thought that $500 was a fair price for it, the Council thought that yes, we should sell it for that amount vs. scrapping it. Councilwoman Ellsworth made a motion to accept the bid that was seconded by Councilman Klein. The motion passed unanimously.

**Pool Report**

Things are going good with the pool right now, but we do need a new manager for next year. Right now, it seems that there is no interest in the position. Fun Day was a remarkably busy day for the pool.

**Mayors Report**

Mayor Fleshman started her report by telling the Council that the Town’s employees worked extremely hard to get the parks ready for Fun Day. There was one break in the concessions stand and Dave Miller got that fixed almost immediately. The upper park was used for a class reunion on the Friday before Fund Day. The Round-Up that we had does not seem to be working as well as it should, so they have sprayed a couple of times this year already.

We had three shut offs this month. While turning the water on the water the grass in front of the office we broke the cold-water valve inside. Water had to be turned off to the whole building, but it was fixed withing an hour and a half. We are now preparing for a meeting with Great West about the upcoming project.

They are resurfacing the freeway right now and are storing some of the millings here in Town. The County is going to use millings to redo the street in front of the school with their equipment and some equipment from the State. Allen Gagne would like to do it as they are bringing the millings in.

The Mayor ended her report by talking about all the vandalism that has been happening around the Town. At the lower park children had been climbing up onto the concessions stand so the table that sat outside was thrown away to prevent that from happening anymore. The following week the garbage’s were dumped over, and they tangled and twisted the swings up. They had also pulled out the charcoal that was in the cookers and spread it all over the inside of the shelter. The EMS building was broken into and vandalized as well. The clothing was stolen off the skeleton on the front and they were playing in the basement workout room. The last of the vandalization happened at the Post Office. Someone defecated on the floor and then covered it up with the mat.

**Upcoming Holiday**

None

**Next Meeting**

The next meeting was set for July 7, 2023.

**Adjourn**

Meeting adjourned at 8:05 pm

