**Town of Dutton Council Meeting Minutes**

**Monday, August 7, 2023**

11 Main W, Dutton MT 59433

**Call to Order**

Mayor Fleshman called the regular monthly meeting of August 7, 2023, to order at 7:04 pm.

**Present**

Susan Fleshman, Jeremiah Kjensmo, Sayde Wallace, Bob Dauwalder, Pat Bayala, and Pete Klein. Candace Ellsworth was excused **Public in attendance**: Donna Chippewa, Candice Kelly, Collette Wilson, Kerri Lee Tanner, and William Tanner.

**Public Comment**

Donna Chippewa asked when the next water project was going to start. Susan told her it would not be this year since we are just in the beginning phases of it.

**July 10, 2023, Town Council Meeting Minutes**

Mayor Fleshman presented the July 2023 Council meeting minutes to the Council. She asked if there were any questions, or if there were any corrections. There were none. Councilman Dauwalder made a motion to accept the minutes as presented. Councilman Klein seconded the motion, and it passed unanimously.

**Current Bills**

Mayor Fleshman began by telling the Council that the bill from BNSF is for the yearly rent the Town pays for the depot. She also told them that the Great West bill is for work done in the last couple months. The last one she pointed out was the Miller Mechanical bill. She explained that was for the work done at the pool over the season.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date** | **Num** | **Name** | **Memo** | **Amount** |
| **07/31/2023** | EFT | **QuickBooks Payroll Service** | **Created by Payroll Service on 07/20/2023** | **1,722.81** |
| **07/20/2023** | **E-pay** | **United States Treasury** | **816001257 QB Tracking # 2120902590** | **4,858.84** |
| **07/20/2023** | **E-pay** | **United States Treasury** | **816001257 QB Tracking # 2122516590** | **511.04** |
| **07/20/2023** | **E-pay** | **United States Treasury** | **816001257 QB Tracking # 2123003590** | **2,473.70** |
| **07/20/2023** | **E-pay** | **United States Treasury** | **816001257 QB Tracking # 2123249590** | **3,950.04** |
| **07/20/2023** | **18770** | **Sarah Feldmann** | **Reimbursement for pool supplies.** | **480.62** |
| **07/20/2023** | **18771** | **MT DOR & Finance** | **4052615002WTH** | **784.00** |
| **07/20/2023** | **18772** | **MT DOR & Finance** | **4052615002WTH** | **57.00** |
| **07/20/2023** | **18773** | **MT DOR & Finance** | **4052615002WTH** | **457.00** |
| **07/20/2023** | **18774** | **MT DOR & Finance** | **4052615002WTH** | **751.00** |
| **07/20/2023** | **18776** | **MMIA WC Program** | **Workers Comp** | **1,193.72** |
| **07/25/2023** | **18778** | **United States Treasury** | **816001257 \* September 2021 \* Form 941** | **2,382.30** |
| **07/25/2023** | **18779** | **Patricia Bayala** | **reissue of check 18162 from 4522** | **44.46** |
| **07/27/2023** | **18780** | **Amazon Capital Services, Inc.** | **407.44 county reimbursable Lib, 712.24 office supplies, 299.00 Parks** | **1,418.68** |
| **07/27/2023** | **18781** | **BNSF Railway Company** | **Depot Lease Yearly Payment** | **146.85** |
| **07/27/2023** | **18782** | **Energy Lab** | **Monthly water testing** | **52.00** |
| **07/27/2023** | **18784** | **Great Falls Paper & Supply** |  | **208.42** |
| **07/27/2023** | **18785** | **Jennifer Biegler** | **Lifeguard training** | **566.36** |
| **07/27/2023** | **18786** | **Lumen** | **Services** | **746.32** |
| **07/27/2023** | **18787** | **Miller Mechanical, LLC** | **Pool plumbing** | **5,195.00** |
| **07/27/2023** | **18788** | **MMIA** | **employee paid insurance** | **148.65** |
| **07/27/2023** | **18789** | **TW Enterprises, Inc.** | **Generator maintenance** | **454.50** |
| **07/27/2023** | **18790** | **UFI Sanitation** | **Portable rental** | **114.00** |
| **07/27/2023** | **18791** | **Verizon Wireless** |  | **80.02** |
| **07/27/2023** | **18792** | **Gouchenour, Evan B.** |  | **1,354.27** |
| **07/27/2023** | **18793** | **Kjensmo, Jeremiah L.** |  | **1,539.36** |
| **07/27/2023** | **18794** | **Wallace, Sayde M** |  | **1,212.93** |
| **07/27/2023** | **18795** | **Equity Management, Inc.** | **garnishment DV22028** | **551.86** |
| **07/27/2023** | **18796** | **Equity Management, Inc.** | **DV22028 Kjensmo** | **543.91** |
| **07/31/2023** | **18801** | **Dauwalder, Robert M.** |  | **275.05** |
| **07/31/2023** | **18802** | **Fleshman, Susan J.** |  | **610.45** |
| **07/31/2023** | **18803** | **Klein, Frank P.** |  | **275.05** |
| **08/01/2023** | **397.91** | **Baringer, Kimberly** | **Pool Employee** | **912.50** |
| **08/01/2023** | **18768** | **Feldmann, Sarah M.** | **Pool Employee** | **624.38** |
| **08/01/2023** | **18769** | **Sealey, Chloe B** | **Pool Employee** | **747.37** |
| **08/02/2023** | **18798** | **Feldmann, Sarah M.** | **Pool Employee** | **559.51** |
| **08/02/2023** | **18799** | **Harrell, Laurlynn N** | **Pool Employee** | **473.67** |
| **08/03/2023** | **EFT** | **QuickBooks Payroll Service** | **Created by Payroll Service on 08/02/2023** | **530.10** |
| **08/03/2023** | **18805** | **Sealey, Chloe B** | **Pool Employee** | **592.70** |
| **08/07/2023** | **18806** | **Advanced Technology Products Inc.** | **Pool Supplies** | **771.96** |
| **08/07/2023** | **18807** | **Century Link** | **Multiple Accounts for the Town** | **1,008.13** |
| **08/07/2023** | **18808** | **Dutton Drive In** |  | **250.00** |
| **08/07/2023** | **18809** | **Energy Lab** | **Water Testing** | **152.00** |
| **08/07/2023** | **18810** | **Great West Engineering** | Engineering | **38,378.92** |
| **08/07/2023** | **18811** | **Lumen** | **Services** | **736.04** |
| **08/07/2023** | **18812** | **Mountain View Coop** |  | **1,833.41** |
| **08/07/2023** | **18813** | **Northwestern Energy** | **services** | **3,448.25** |
| **08/07/2023** | **18814** | **Opportunity Bank** |  | **7,421.31** |
| **08/07/2023** | **18815** | **Recreation Supply co** | **Pool supplies** | **18.75** |
| **08/07/2023** | **18816** | **US Bank** |  | **2,547.22** |
| **08/07/2023** | **18817** | **Verizon Wireless** | **Services** | **80.02** |
| **08/08/2023** | **18818** | **Northwestern Energy** | **services** | **3,448.34** |
| **08/14/2023** | **18819** | **Chemical Montana Company** | **Water Chemical** | **1,749.66** |
| **08/14/2023** | **18820** | **Lumen** | **internet services** | **773.75** |
| **08/14/2023** | **18821** | **MT Building Codes Division** | **Boiler operating cert fee** | **36.00** |
| **08/14/2023** | **18822** | **United Electric, LLC** | **electrician at well** | **415.00** |
| **08/14/2023** | **18823** | **Gouchenour, Evan B.** |  | **1,266.58** |
| **08/14/2023** | **18824** | **Kjensmo, Jeremiah L.** |  | **1,441.70** |
| **08/14/2023** | **18825** | **Wallace, Sayde M** |  | **1,212.93** |
| **08/14/2023** | **18826** | **Equity Management, Inc.** | **Garnishment DV-22-028 -Kjensmo** | **511.36** |

**Financial Update/Budget Amendment**

Financial Officer Kjensmo informed the Council that he was not quite ready with the budget amendment as he is still sorting out bills and draws for the last year.

Jeremiah told the Council that it looks like we are going to make more money in both the water and sewer funds this year. Pace came out in July of last year to clean the sewer lines so there will not be another big payment to them out of the sewer fund for a couple years. He told the Council that he was able to shift some of the ARPA money to the sewer fund to help with the deficit. Councilwoman Bayala wanted to know if the budget will be ready by the next meeting, Jeremiah said that yes it would be.

**MCEP Resolution #586**

Mayor Fleshman told the Council that this resolution is for a planning grant from the Dept. of Commerce Coal Endowment funds. She asked for a motion to approve the resolution. Councilman Klein made the motion to approve Resolution #586, the motion was seconded by Councilwoman Bayala and passed unanimous.

**Pool Report**

Things are still going good with the pool right now, but we do need a new manager for next year. There are only two or three weeks left of the season.

**Mayors Report**

Mayor Fleshman started her report by telling the Council that she has a meeting with Alan from the County, about resurfacing the road in front of the school with millings from the freeway, on Friday the 11th of August.

The Mayor then told the Council that the customers have really been rude lately. We had one shut-off that demanded to be turned back on even though the bill was not paid in full. We sent all the bills and notices to said customer, but they were returned to us as undeliverable because the post office had no forwarding address and she would not provide a current address. There is another customer who does not think she should have to pay late fees. The late fees accrued on her account because she was only paying her bill every other month. We have explained to this customer that the late fees are applied by our billing software because it was not paid, and they are applied to all late accounts. She has been told that these rates are set by the Council not the staff. Mayor Fleshman then asked the Council if they had any ideas of how to approach this problem. They were going to think about it and see what they could come up with.

The sprinkler company has been working on the sprinkler systems again and has put in some new heads. The system is getting better but they are still not all working like they should be. The Mayor has been hand watering by the shelter in the lower park.

One of Senator Testers aids stopped by the Office for a quick visit. He was given a tour of the Town.

The hydraulic lines on the tractor have been worked on because it was leaking. The lagoon is stinky right now because it got so hot that all the good bacteria was cooked out. We will be putting some enzymes back in soon to get it working like it is supposed to. The pivot has been run twice and the level is good.

**Upcoming Holiday**

Labor Day: Monday, September 4, 2023

**Next Meeting**

The next meeting was set for Monday September 11, 2023.

**Adjourn**

Meeting adjourned at 7:53 pm

