Dutton Town Council Meeting Minutes

Town Hall

11 Main Street West

Tuesday, September 6, 2022

**Present**

**Mayor:** Susan Fleshman **Councilpersons:** Bob Dauwalder, Pete Klein, Pat Bayala, and Candace Ellsworth **Public Works Director:** Jeremiah Kjensmo **Assistant Clerk:** Sayde Wallace **Public:**

**Call to Order**

Mayor Fleshman called the Council meeting on September 6, 2022, to order at 7:03 pm.

**Public Comment**

No Public comment.

**August 1, 2022, Meeting Minutes**

After reviewing the minutes from the August meeting, Councilwoman Ellsworth moved to accept the minutes as presented. The motion was seconded by Councilwoman Bayala and passed unanimously.

**Current Bills**

Mayor Fleshman spoke about the bills that have come in for the month so far. After a short discussion, Councilman Klein moved to accept the bills that we have received and the ones yet to come in this month. The motion was seconded by Councilman Dauwalder and passed unanimously.

**Bills List**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date** | **Num** | **Type** | **Name** | **Original Amount** |
|  |  |  |  |  |
| **08/31/2022** |  | **Liability Check** | **QuickBooks Payroll Service** | **548.10** |
| **09/02/2022** |  | **Liability Check** | **QuickBooks Payroll Service** | **629.18** |
| **08/29/2022** | **E-pay** | **Liability Check** | **United States Treasury** | **3,355.04** |
| **08/30/2022** | **E-pay** | **Liability Check** | **United States Treasury** | **3,557.26** |
| **08/30/2022** | **To Print** | **Liability Check** | **United States Treasury** | **1,813.10** |
| **08/15/2022** | **18347** | **Paycheck** | **Gouchenour, Evan B.** | **1,252.98** |
| **08/15/2022** | **18348** | **Paycheck** | **Kjensmo, Jeremiah L.** | **1,771.65** |
| **08/15/2022** | **18349** | **Paycheck** | **Wallace, Sayde M** | **1,199.27** |
| **08/17/2022** | **18350** | **Paycheck** | **Baringer, Kimberly** | **656.63** |
| **08/17/2022** | **18351** | **Paycheck** | **Feldmann, Grace O.** | **870.62** |
| **08/17/2022** | **18352** | **Paycheck** | **Feldmann, Sarah M.** | **378.66** |
| **08/17/2022** | **18353** | **Paycheck** | **Sealey, Chloe B** | **623.23** |
| **08/17/2022** | **18354** | **Paycheck** | **Simons, Sydney M** | **348.91** |
| **08/18/2022** | **18355** | **Bill Pmt -Check** | **Energy Lab** | **174.00** |
| **08/18/2022** | **18356** | **Bill Pmt -Check** | **Great West Engineering** | **18,118.00** |
| **08/18/2022** | **18357** | **Bill Pmt -Check** | **Lumen** | **746.32** |
| **08/18/2022** | **18358** | **Bill Pmt -Check** | **Russell Industries** | **1,001.70** |
| **08/18/2022** | **18359** | **Bill Pmt -Check** | **Sullivan Brothers Construction** | **1,555.00** |
| **08/18/2022** | **18360** | **Bill Pmt -Check** | **USA Blue Book** | **271.58** |
| **08/18/2022** | **18361** | **Bill Pmt -Check** | **MMIA** | **148.65** |
| **08/18/2022** | **18362** | **Bill Pmt -Check** | **Sarah Feldmann** | **369.37** |
| **08/23/2022** | **18363** | **Bill Pmt -Check** | **USA Blue Book** | **153.99** |
| **08/25/2022** | **18364** | **Paycheck** | **Wallace, Sayde M** | **448.89** |
| **08/31/2022** | **18365** | **Paycheck** | **Dauwalder, Robert M.** | **274.05** |
| **08/31/2022** | **18366** | **Paycheck** | **Fleshman, Susan J.** | **602.45** |
| **08/31/2022** | **18367** | **Paycheck** | **Klein, Frank P.** | **274.05** |
| **08/30/2022** | **18369** | **Paycheck** | **Gouchenour, Evan B.** | **1,387.68** |
| **08/30/2022** | **18370** | **Paycheck** | **Kjensmo, Jeremiah L.** | **1,877.77** |
| **08/30/2022** | **18371** | **Paycheck** | **Wallace, Sayde M** | **879.79** |
| **09/01/2022** | **18372** | **Paycheck** | **Baringer, Kimberly** | **310.61** |
| **09/01/2022** | **18373** | **Paycheck** | **Feldmann, Sarah M.** | **342.01** |
| **09/01/2022** | **18374** | **Paycheck** | **Sealey, Chloe B** | **512.48** |
| **09/02/2022** |  | **Liability Check** | **QuickBooks Payroll Service** | **629.18** |
| **09/06/2022** | **18376** | **Bill Pmt -Check** | **Chemical Montana Company** | **4,742.00** |
| **09/06/2022** | **18377** | **Bill Pmt -Check** | **Dutton Drive In** | **89.50** |
| **09/06/2022** | **18378** | **Bill Pmt -Check** | **Energy Lab** | **337.00** |
| **09/06/2022** | **18379** | **Bill Pmt -Check** | **Great Falls Ace** | **128.45** |
| **09/06/2022** | **18380** | **Bill Pmt -Check** | **Northwest Pipe Fitting** | **381.46** |
| **09/06/2022** | **18381** | **Bill Pmt -Check** | **Sullivan Brothers Construction** | **800.00** |
| **09/06/2022** | **18382** | **Bill Pmt -Check** | **US Bank** | **2,756.78** |
| **09/06/2022** | **18383** | **Bill Pmt -Check** | **Verizon Wireless** | **80.02** |

**Financial Review**

The review started with the Council looking over the Pool fees for the year. The pool brought in $9543.67 for the year, this is the money that was received at the pool for daily fee’s and the like. The mil value has been received at the office and the computations will be completed soon. Clerk Books has been working on unscrambling all the company files that were created when QuickBooks crashed. They should hopefully be done soon.

**Library Lighting Estimate**

Mayor Fleshman explained the estimate from Cascade Electric to replace the lights at the library with LED lighting. The savings stated are about $500 a year, Councilman Klein thought that the saving would be even greater than stated based on his own experience. The general consensus was that the saving would outweigh the cost so it would be worth it to accept the estimate to have the work done. Councilman Klein made a motion to accept the bid, Councilman Dauwalder seconded the motion. It passed unanimously.

**Great West Engineering Contract Update**

The Mayor let the Council know that this was Amendment #2 for the grant administration for 2022 and 2023. During a short discussion about the amendment, it was stated that the amount for the services will be $25,000. Councilman Klein moved to approve the amendment, the motion was seconded by Councilwoman Bayala and passed unanimously.

**Friesen Construction Application**

The Council spoke about the work that has been done to the property. This included a nice wooden fence, new sidewalks around the house, and steps. Mayor Fleshman explained that this property was bought a year ago and the work has already been done by the new owner. Councilwoman Bayala moved to approve the application, Councilwoman Ellsworth seconded the motion and it passed unanimously.

**Mayors Report**

Mayor Fleshman started her report by telling the Council about the issues with the lift station plugging up with towels. She told the Council that the pump people told Jeremiah about back flushing to hopefully reduce the plugging issue.

The Sheriff’s Department is supposed to be here on the 3rd Wednesday of every month to give their report so that we are more aware of how many hours they spend patrolling. The first meeting was held in August but had to be moved to Thursday, because the Officers missed it on Wednesday. They told the Mayor how many hours they have spent here and around the county.

The County Planning Board needs a new member from Dutton, as the previous member resigned, and the Mayor asked the Council if anyone would like to put their name forward for the position. Councilwoman Ellsworth said that she would be willing to do it. Councilman Dauwalder moved to appoint Councilwoman Ellsworth to the County Board. The motion was seconded by Councilwoman Bayala and passed unanimously.

Circle B Saw & Tree came and took down 2 dead trees, removed their stumps, and trimmed three others that needed it. The sprinklers at the Parks have been worked on all season, and we now have more zones that are working than before. There has been a lot of electrical work done this year and still one control box that needs to be changed out.

There have been 3 water line breaks in the last 3 weeks, but all of them have been repaired.

**Next Meeting**

Mayor Fleshman set the next regular Council meeting for Monday, October 3, 2022, starting at 7 p.m.

**Adjourn**

The Mayor Adjourned the meeting at 8:21 pm

