Dutton Town Council Meeting Minutes

Town Hall

11 Main Street West

Monday, November 7, 2022

**Present**

**Mayor:** Susan Fleshman **Councilpersons:** Bob Dauwalder, Pete Klein, Pat Bayala, and Candace Ellsworth **Public Works Director:** Jeremiah Kjensmo **Assistant Clerk:** Sayde Wallace **Public:** NA

**Call to Order**

Mayor Fleshman called the Council meeting on November 7, 2022, to order at 7:04 pm.

**Public Comment**

No Public comment.

**October 3, 2022, Meeting Minutes**

After reviewing the minutes from the October 3rd meeting, Councilman Klein moved to accept the minutes as presented. The motion was seconded by Councilwoman Ellsworth and passed unanimously.

**Current Bills**

Mayor Fleshman explained the process of how we enter and pay the bills every month. She asked the Council if there were any questions about the bills. There were none so Councilman Klein moved to pay the bills we have received and the ones yet to come in this month. The motion was seconded by Councilwoman Bayala and passed unanimously.

**Bills List**

|  |  |  |  |
| --- | --- | --- | --- |
| **Date** | **Num** | **Name** | **Amount** |
|  |  |  |  |
| **11/01/2022** |  | **QuickBooks Payroll Service** | **548.10** |
| **10/26/2022** | **Epay** | **UI Contribution Bureau** | **277.75** |
| **10/17/2022** | **18426** | **A Plus Sprinklers & Spray LLC** | **2,225.32** |
| **10/17/2022** | **18427** | **Energy Lab** | **52.00** |
| **10/17/2022** | **18428** | **Great West Engineering** | **952.00** |
| **10/17/2022** | **18429** | **Teton County Treasurer** | **1,059.08** |
| **10/24/2022** | **18430** | **Lumen** | **735.77** |
| **10/26/2022** | **18431** | **MMIA WC Program** | **1,494.36** |
| **10/26/2022** | **18432** | **Northwestern Energy** | **2,257.20** |
| **10/26/2022** | **18433** | **MMIA** | **148.65** |
| **10/31/2022** | **18434** | **Dauwalder, Robert M.** | **274.05** |
| **10/31/2022** | **18435** | **Fleshman, Susan J.** | **602.45** |
| **10/31/2022** | **18436** | **Klein, Frank P.** | **274.05** |
| **10/31/2022** | **18437** | **Gouchenour, Evan B.** | **1,184.14** |
| **10/31/2022** | **18438** | **Kjensmo, Jeremiah L.** | **1,742.91** |
| **10/31/2022** | **18439** | **Wallace, Sayde M** | **1,130.90** |
| **10/31/2022** | **18440** | **Century Link** | **360.37** |
| **10/31/2022** | **18441** | **Verizon Wireless** | **80.02** |
| **11/07/2022** | **18442** | **Choteau Ace Hardware** | **24.17** |
| **11/07/2022** | **18443** | **Great Falls Ace** | **17.97** |
| **11/07/2022** | **18444** | **Mountain View Coop** | **364.84** |
| **11/07/2022** | **18445** | **Teton County Treasurer** | **656.00** |
| **11/07/2022** | **18446** | **US Bank** | **1,099.52** |
| **11/07/2022** | **18447** | **Great Falls Paper & Supply** | **51.97** |
| **11/07/2022** | **18448** | **Amazon Capital Services, Inc.** | **1,007.79** |
| **11/09/2022** | **18449** | **Northwestern Energy** | **82.09** |
| **11/09/2022** | **18450** | **Sullivan Brothers Construction** | **1,075.00** |
| **11/10/2022** | **18451** | **ClerkBooks, Inc.** | **3,000.00** |
| **11/14/2022** | **18452** | **Gouchenour, Evan B.** | **1,178.75** |
| **11/14/2022** | **18453** | **Kjensmo, Jeremiah L.** | **1,784.38** |
| **11/14/2022** | **18454** | **Wallace, Sayde M** | **1,149.08** |

**Financial Review**

Jeremiah went over our revised corrective action plan for the last audit. It was sent to the Local Government Services. We are still waiting to find out if it was accepted.

Jeremiah also explained that for the sewer bond we are required to have 125% of the highest bond payment, so we now have Dorsey & Whitney figuring out what the rates would have to be to meet that requirement. The Council will start work on the new rates in December. We are hoping to gradually increase the rates for water service. The sewer increase will be a one time increase so that we are meeting the bond requirements. In order for us to raise the rates we are required to have two public meetings, a mailing, and a public hearing before the rates are increased.

**No More Deputy Meetings:**

Through mutual decision there will be no more monthly meetings.

**DEQ Sanitary Survey:**

DEQ was out and inspected the well site, chlorine vault, and the water tank. There were only two findings that have since been fixed. Evan has since fixed the issues and sent pictures of the fixes to DEQ to prove that the work was done. Overall, the inspection came out very good.

**Mayors Report**

Mayor Fleshman started her report by telling the Council that the pivot has been winterized. We did have a water break in the main line, but it has been fixed. This break was located in the section of line that will be replaced during the water project. The only customer that was out of water was the rest area.

The Mayor realized on Saturday when we had the power outage that we, as a Town, have no place for the Community to gather if we ever have an emergency. She said that we need to look at getting a generator for the office and the fire hall. She thought that we would be able to use the generator to get electricity to the Senior Citizens Center so that it could be used for emergency purposes.

**Upcoming Holiday’s**

There are three upcoming holidays this month: Election Day, Veterans Day, and Thanksgiving Day. We will also be taking off the Friday after Thanksgiving this year.

**Next Meeting**

Mayor Fleshman set the next regular Council meeting for Monday, December 5, 2022, starting at 7 p.m.

**Adjourn**

The Mayor Adjourned the meeting at 8:09 pm

