**Dutton Town Council Meeting Minutes**

**November 4, 2019**

**Call to Order**

Mayor Fleshman called the meeting of November 4th, 2019 to order at 7:04 pm at the Dutton Town Hall.

**Present**

**Mayor** Susan Fleshman; **Councilpersons**: Bob Dauwalder, Pete Klein, Candace Ellsworth and Pat Bayala. **Public Works Director /Finance Officer/Clerk** Jeremiah Kjensmo; **Assistant Clerk** Becky Hagen; Vonnie Jacobson (Choteau Acantha) **Public:** Dan Schuler

**Public Comment**

Dan Schuler was present at the meeting on behalf of the Dutton Fun Day Committee. He presented a check for $13,500.00 and donated it to the park and pool. Mr. Schuler discussed the possibility of the Dutton Fun Day Committee raising more money to donate to the park and pool.

**October 7th, 2019 Town Council Meeting Minutes**

Motion by Councilwoman Ellsworth, Second by Councilman Klein, to approve the Minutes of the October 7th, 2019 Town Council Meeting. Motion carried unanimously.

**Current Bills**

Motion by Councilman Dauwalder, Second by Councilman Klein, to pay the current bills as presented and those yet to come in. Motion carried unanimously.

**Financial Update**

Clerk/Finance Officer Jeremiah Kjensmo discussed last year’s mill levy calculation sheet was used for this year’s, resulting in incorrect numbers. Amending the Resolution for the mill levy is needed for the correct amounts. Jeremiah mentioned he spent all of Wednesday, October 30th, on the phone with ClerkBooks to figure accounts out to be reconciled and closed out.

**Resolution to Amend Mill Levy Amount**

Motion by Councilwoman Bayala, Second by Councilwoman Ellsworth, to amend mill levy amount 258.07. Motion carried unanimously.

**Great West Draw**

* Motion by Councilwoman Ellsworth, Second by Councilwoman Bayala, to approve the TSEP draw in the amount of $15,716.43. Motion carried unanimously.
* Motion by Councilman Klein, Second by Councilwoman Ellsworth, to approve the SRF A draw in the amount of $2022.00. Motion carried unanimously.

**DEQ Report**

Mayor Fleshman discussed the survey that was conducted by a new DEQ employee, and how the Town is out of compliance with a rubber gasket on a hatch, and old brackets need to be removed. The gasket was replaced. The Mayor mentioned the DEQ employee said the backflow preventers need to be placed in the park, and that involves digging and tapping into the main line. Great West Engineering must get the approval from DEQ before any work can be done. The DEQ employee expressed her concern about the roof on the water tank. Collette Anderson, an engineer from Great West Engineering explained to DEQ the Town is in the process of an emergency tank project.

**Mayors Report**

Mayor Fleshman discussed a meeting that took place with Great West Engineering regarding the new GPS system. The new system will be able to detect leaks from everywhere underground. All the information gets uploaded to a laptop and GIS cloud. The Mayor discussed a pre-construction meeting about Phase Two of the water project. She mentioned the project started a week later than the projected date. The contractor wanted to upgrade to HDPE pipe, and the digger should start mid-week of November 4th. Mayor Fleshman discussed speaking with the insurance adjuster concerning the water tank. They request being able to see the tank before it gets removed, and the claim cannot be made until they inspect the tank. The insurance adjuster mentioned the possibility of a partial in the meantime. There needs to be a signed contract before a payment can be made. The Mayor mentioned getting an easement with the Fuhringers where the new water tank will be placed. The Mayor discussed a conference call will take place November 14th with funding agencies for the water tank. The telemetry system malfunctioned, and Town employees had to watch closely to make sure the tank did not overflow. A new transducer was put in at the tank and seems to be working better now. The winterization of the Town has been done, except for the upper park. RPH Irrigation winterized the pivot and will have the pump ready for next year. The tires will be changed from plastic to rubber. The Mayor mentioned she and Public Works Evan Gouchenour spent some time cleaning up tree limbs from the snowstorms. She mentioned homeowners need to call North West Energy when their tree limbs are hanging over the wires because it is their responsibility. Holiday’s the Town Office will be closed for are Veterans Day—November 11th and Thanksgiving Day—November 28th. The Friday after Thanksgiving will also be closed.

**Adjourn**

The next Dutton Town Council Meeting will be December 2nd, 2019 at 7:00 p.m. at the Town Hall.

The Mayor adjourned the meeting at 8:06 pm.

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**Susan Fleshman, Mayor** **Jeremiah Kjensmo, Clerk**