**Dutton Town Council Meeting Minutes**

**February 3rd, 2020**

**Call to Order**

Mayor Fleshman called the meeting of February 3rd, 2020 to order at 7:03 pm.

**Present**

**Mayor** Susan Fleshman; **Councilpersons**: Bob Dauwalder, Pete Klein, Kara Fuhringer, and Pat Bayala. **Public Works Director /Finance Officer/Clerk** Jeremiah Kjensmo; **Public** Dierdre Larson (On agenda item).

**Public Comment**

There was no public comment.

**January 6th, 2020 Town Council Meeting Minutes**

There was no discussion, Motion to approve by Councilman Klein, Second by Councilman Dauwalder. Motion carried unanimously.

**Current Bills**

Mayor Fleshman briefly went over the charge on the bills list to Display Sales, explaining it was for 3 Christmas lights that were on the companies yearly after Christmas sale. Nobody had any questions. Motion to approve the bills as listed. (CK#’s 16972-17006 on file and available in Town Office) Councilman Klein, Second by Councilwoman Bayala. Motion carried unanimously.

**Dierdre Larson Vending Machine Business**

Dierdre explained to the Council that she would like to put up some vending machines selling various goods in one of the buildings on her property and turn it into a vending hut open to the public. Councilman Dauwalder made a motion to approver her request, Seconded by Councilwoman Bayala. Motion carried unanimously.

**Financial Update & Preliminary Audit Report Findings**

Mayor Fleshman explained the preliminary findings that were in the Council packets and gave a brief history on the ones that we have gotten before, explaining that we have gotten a finding for not having a depreciation schedule on our capital projects on every audit and that it was an issue we will address as we are able to allocate the time and labor, and that it was just not high on the priority list until we reach a slower time. Councilman Dauwalder reported to the Council that he was present for the exit interview and that the auditor told him we are doing well, and our water fund is starting to look better than it did before the last rate increase. Councilman Dauwalder commended Mayor Fleshman for keeping the Town on track with infrastructure maintenance and water system improvement projects, while also supporting fiscal health. Jeremiah Kjensmo explained that most of the findings were a result of the changeover in accounting software and learning throughout the year how to do everything. Jeremiah said that he expected worse after struggling, learning, and implementing the new system all year long. He explained that the auditor was impressed with the way things are now, the supporting documentation being scanned and attached to each transaction, thus remediating the concern in the finding about documentation not being found, also setting us up for the future.

**Training in Conrad**

Mayor Fleshman informed the council that there would be a training opportunity for them to go to in Conrad put on by Local Government Services. Councilwoman Bayala, and Councilwoman Fuhringer indicated that they would be interested and could ride together.

**Mayors Report**

Mayor Fleshman took a moment to recap all the improvements we have done to the water system in such a short time and to reflect on all the things they have done over the years. She talked about how good the water is now and that we really have been working steadily for quite a long time with upgrades and changing valves, fire hydrants, main line, recoating the tank, among other things. The Mayor updated the Council on the leak that we had over by the Legion and let them know that it was fixed and explained that it was an abandon service line so we just capped it and buried it abandoned in place.

**Next Meeting**

Mayor Fleshman set the next meeting for March 2nd, 2020 at 7:00pm

**Adjourn**

Meeting adjourned 8:30pm

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**Susan Fleshman, Mayor** **Jeremiah Kjensmo, Clerk**